

ELMS & BUILDING & GROUNDS COMMITTEE
April 14, 2015

The Elms/Building and Grounds Committee held their monthly meeting on Tuesday, April 14, 2015 at 6:00 p.m. The meeting was held at the McDonough County Courthouse in the Law Library. Members present were Chairman Larry Aurelio, Jerome Anderson, Dave Cortelyou, Bob Mahr, Charles Neblock, Digger Oster, Paul Trimmer, Marcia Twaddle and McDonough County Board Chairman Scott Schwerer. Others present were Patrick Stout, Elms Administrator Tina Cox, Scott Adair and Beth Crossett as committee secretary.

Chairman Aurelio called the meeting to order at 6:00 p.m.

Approval of March 10, 2015 Minutes

Member Oster moved with a second by Member Neblock to approve the March 10, 2015 minutes as submitted. Motion carried on a voice vote.

Farm Report

Board Chairman Schwerer reported that everything has been enrolled in the farm program. This is the last year of the three year lease.

Administrator's Report

Elms Administrator Tina Cox presented the monthly report. Census today is 87. The Illinois Department of Public Aide owes The Elms \$ 999,425.35.

The first scholarship recipient selection has been made and will be announced at a reception on May 1st.

Discussion was held on the status of the Activity Van. The memorial fund has about \$ 22,000 dedicated to the purchase. A new "Bus" that does not require a CDL is about \$ 55,331. Following discussion, Member Oster moved with second by Member Trimmer to get bids for next month's meeting. Motion carried on a voice vote. Farm account funds will be used to complete funding for the "Bus".

Tina reported that the costs for upgrading the three rooms to private Medicare is higher than the original allowance. She is taking the costs to the Building Commission and she wanted the committee to know that it is higher.

Financial Report

Member Trimmer moved with a second by Member Mahr to approve the March 2015 Financial Reports. Motion carried with a voice vote.

Elms Claims

Member Cortelyou moved with a second by Member Mahr to approve the Elms claims. Motion carried with a voice vote.

Macomb Public Building Commission

The Commission meets next week on the 3rd Tuesday.

McDonough County Maintenance Directors Report

Maintenance Director Scott Adair presented the monthly report. After receiving the letter March 30th from the Attorney General's office on the ADA inspection, Scott met with City of Macomb Mayor Inman. They discussed the timetable for the Macomb square renovation project. It appears that the

project may be pushed from a 2016 start to 2018. City Public Works Director Jason Bainter then met with Scott and the handicap parking on the East side is currently being upgraded. Scott received a door closure measuring tool like the site inspectors had. That device measures 2 lbs heavier on resistance making our doors non-compliant. The closure mechanisms have been adjusted to the max and the problem is the weight of the original doors. Chairman Aurelio will discuss this with the Attorney General's office representatives.

Scott has negotiated a lower rate for the KONE service contract for the building elevators. The agreement is for three years with a maximum possible 3% increase each year. It appears that we continue to lose oil out of the elevator jack. KONE is currently working on a cost and plan for repair. Early estimates are about \$ 75,000 and the project to replace the jack could take the elevator out of service for 3-4 weeks.

Building and Grounds Claims

Member Neblock moved with second by Member Trimmer to approve the claims as submitted. Motion carried on a voice vote.

Other

Member Cortelyou moved with second by Member Trimmer that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 6:32 p.m.